

	City of Nampa Waterworks Division			
Policy Title:	Hydrant Meter Policy			
Policy Number:	WW-010-002	Version:	1.0	Effective Date: 01/08/2008

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 Approved By: (Authorized Signer Name)

01/08/2008
 Date Approved

Overview

Description - This policy is to regulate the use of hydrant meters for construction projects.

Purpose/Rationale – This policy will outline hydrant use and stipulate how

- Proper hydrant use is maintained
- Hydrant meter permits are issued
- Timely meter readings and payments are ensured

Applicability – Companies and Individuals that use unmetered Nampa domestic water for construction purposes.

Failure to Comply - Non-compliance of this policy may cause meter permits to be revoked and the meter confiscated.

1. General

- A. It is the policy of the City of Nampa Waterworks Division to ensure the safety and reliability of our city’s water system.
- B. All hydrant withdrawals need to be metered with city issued hydrant meter with backflow assembly. **These are available on a first-come, first-serve basis.**
- C. Meters will be available when the Orange Box Program is unavailable from November 1st until March 1st of each year. Hydrant meters will be issued or received between the hours of 8:00 am and 4:00 pm, Monday through Friday.
- D. Users shall be responsible for all fees and charges incurred while the meter is in their possession, including costs resulting from damage, misuse, or loss.
- E. Hydrant meters will not be issued for use at building construction sites where a water system which has been accepted for operation and maintenance by the City of Nampa is available

2. Hydrant Fees and Permits:

- A. Hydrant meters shall be issued to the specific party who will utilize the meter and who will be responsible for the meter and payment for water usage. **No third party billing will be allowed.**
- B. Hydrant meters must stay within the project boundaries.
- C. **Failure to return the meter with the backflow assembly within the specified time period is also a violation of the City of Nampa Waterworks Cross Connection Control Program Policy [i.e. required testing and/or repair as needed of the backflow assembly] and may lead to enforcement actions including monetary penalties.** Hydrant meters will be issued until the customer completes their construction project.
- D. A deposit of **\$800.00** will be required for all hydrant meter assemblies. No credits for water usage charges will be allowed against the deposit. The deposit will be returned when the assembly is returned and any water usage and all late charges have been paid in full.
- E. Hydrant meter customers shall be billed on a monthly basis. Monthly charges are for water usage equivalent of **\$0.25 per 250 gallons** of water. Any damages or late fees incurred will also be included within the monthly billing.
- F. A late fee of **\$25** will be billed for any meter not brought in for a monthly read.
- G. Meter readings are to be made monthly by City of Nampa Waterworks employees at 24 1st Street South, Nampa, Idaho, 83651.
- H. Customers who return meter assemblies to the Watershop which are damaged will have the actual cost of repair or a minimum of **\$100.00**, whichever is greater, deducted from their deposit.
- I. Customers who return meter assemblies to the Watershop which show signs of tampering or which are disassembled will forfeit their meter permit and be charged a meter tampering charge of **\$200.00**.
- J. Customers who fail to return their hydrant meter may have their final inspection delayed or their Certificate of Occupancy withheld until the meter is returned.
- K. City of Nampa Waterworks shall have the authority to refuse service to customers who are found to be chronic violators of the Hydrant Meter Policy.

Contact(s) – Main Office, (208) 468-5860, 24 1st Street South, Nampa, Idaho 83651